



Congratulations!

Many thanks for your kind enquiry about the possibility of holding your Wedding Reception here at The Lee Wood Hotel. We have pleasure in enclosing our 2010 Wedding Menus and information for your consideration. Prices include VAT at 17.5% from January 2010

The Lee Wood has been under the same ownership now for 50 years and has had the privilege of hosting many happy events during that time. Please use the enclosed information as an initial guide and be assured that we will always be as flexible as we can to meet your specific requirements.

We are able to offer facilities for both Civil and Traditional Weddings in either Elements Restaurant or the more traditional oak-panelled and fully climate controlled Pendennis Suite. Elements Restaurant can accommodate up to 150 guests for a Wedding Breakfast and the Pendennis up to 100.

Informal Evening Receptions up to 225 are held in the Pendennis Suite, which has its own exclusive bar. The hotel is fully licensed for music.

The hotel gardens make a perfect back-drop for those all important wedding photographs and on bright sunny days the lawns and patio are perfect for welcoming your guests before being seated for your Wedding Breakfast.

We are able to suggest various florists, chauffeur driven car companies, DJ's, cake decorators, photographers and others should you require assistance. A member of management will act as your Master of Ceremonies for the day if you wish.

Please be assured that we will make
YOUR DAY a DAY to REMEMBER

Yours Sincerely,

Deasha Waddup

Deasha Waddup
Events Manager



CIVIL WEDDINGS and PARTNERSHIP REGISTRATIONS

The Lee Wood Hotel is delighted to offer its services to ensure your special day is a day to remember.

The preparations for any special event should always be meticulous and you will find the assistance of our co-ordinator second to none. We have a dedicated, professional and above all else a friendly team here at the hotel who recognise the importance of your day.

The hotel is pleased to offer you one of three licensed rooms in which Civil Weddings and Partnerships may take place –
The Conservatory (max 130), Pendennis 1 (max 110), Pendennis 2 (max 30).

It is important that you contact the Registrar to ensure that they are available on the date and time you wish. Please be aware that any charges they make are separate to the hotel.

There are separate venue fees at the hotel for the use of its facilities for Civil Weddings and Partnerships which include :

The setting up and hire of the room for the Ceremony

Venue Licence and posting of Official Notices within the hotel

Fresh Floral Arrangement on Registration table

Background Music and Licences or music as supplied by yourselves.

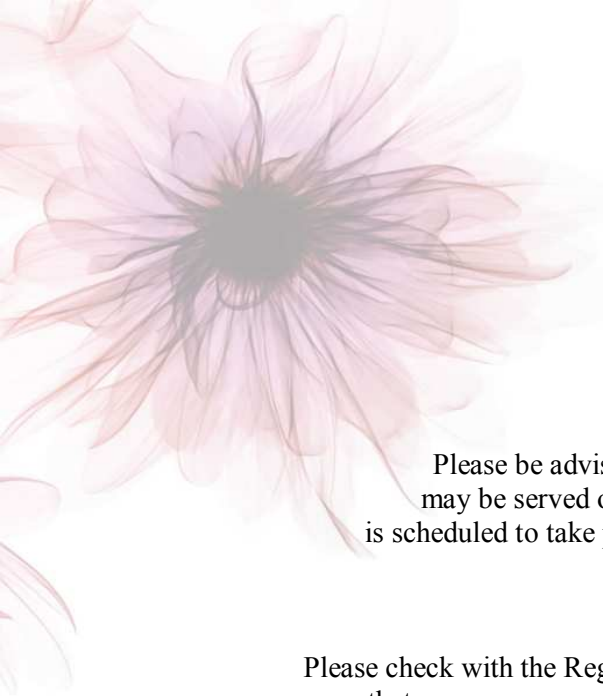
A private room required by the Registrar

Our management / co-ordinator to liaise with Registrar as required

Hotel gardens for your all important photographs.

The Conservatory £175.00
Pendennis Suite £117..50
Pendennis Two £85.00 (Max 30 pax)

The above charges apply in conjunction with a wedding breakfast and evening function
- Minimum numbers apply



Please be advised that no refreshments of either food or drink may be served or consumed in the room in which the Ceremony is scheduled to take place for the hour preceding or during the Ceremony.

Please check with the Registrar prior to the day that any background or other music that you may personally wish is acceptable as there are certain guidelines that under current regulations need to be observed.

We understand that the recording of your Civil Wedding/Partnership by photographers is important but it is necessary to minimise any intrusion and we therefore invite you to discuss this with the Registrars prior to the event.

Please be aware that members of the public are permitted to attend a Civil Ceremony.

Our room charges do not include any fees that may be due to the Registrars for the performance of their duties.

There are various conditions attached to Civil Wedding and Partnership Ceremonies which may change from time to time.
Please check with the Registrar for current information.

Special Offers for 2010

*Book your wedding Sunday—Friday!
You will receive a complementary Accommodation for the Bride and Groom when booking one of our packages for the wedding breakfast.*

*Feeling Festive?
Book Your wedding November –February
Add this festive package for £5 per person
Roasted Chestnuts and Mulled Wine on arrival,
Christmas Decorations (December Only)
We will even supply Santa to give out your favours to the guests.*

*A whole new meaning to New Years Resolutions!
Speak to your wedding co-ordinator about booking on New Years Eve.*

*Get married on the most romantic day of the year...Valentines.
Speak to your wedding co-ordinator about celebrating your love on
Valentines day*

*Out of Season Discount
Book your wedding with us October—March
We will give you 10% discount off the price of your whole Wedding
(Excluding any additional seasonal package)*

Optional Extras

*Let someone else help you out
We can frame and display your seating plan to give you that extra touch
of elegance.
for just £50
(Frame remains property of the hotel)*

Wedding Packages

Our wedding packages were put together with you in mind, to make things as easy as possible for you.

For this exact reason you will not pay room hire charges!

The prices quoted are per person and are based on you choosing 1 dish from each course from a specific package.

If you would like to choose a different dish from another package then please be aware that additional charges may apply.

The wedding packages only include food, you will need to think about ordering drinks separately .

We are pleased to offer vegetarian options, although please let us know of the numbers in advance.

We can also cater for other dietary requirements upon request.

Evening Reception

Celebrate in style...

We do not add room charges to your evening as long as you order from our buffet menu for 100% of your guests that are attending. We like to cater for all those attending as shortages in food can lead to embarrassment for all those hosting the event.

*We also ask that you take 5 Bedrooms
(excluding any complimentary rooms)*

These rooms will be charged at a bed and breakfast rate of £85 per room per night based on 2 people sharing, This is a discounted special rate.

Diamond Package

This package includes the following;
Red Carpet and Union flag flying
Silver 14" Round Cake stand and Knife
5—course Wedding Breakfast
Master of Ceremonies
Use of hotel and grounds for photography
White table linen and napkins
Dedicated Wedding Co-ordinator

Starters

Poached Salmon Ballontine, Beetroot Salad with Champagne Sauce

Lee Wood Smoked Ham Terrine, Toasted Ciabatta and Piccalilli

Carnaroli Risotto of Artichoke, Shaved Truffle and White Wine Vinaigrette

Intermediate

Sorbet Your choice from;
Lemon and Lime, Apple and Calvados, Mango and Green Tea, Lemon, Passion Fruit,
Raspberry or Champagne

Or Beef Consommé

Main Course

Roast Loin of Chatsworth Venison coated in Wheat served with Anna Potatoes, Parsnip Puree and a reduction of Tempranillo

Pan Roasted Monkfish, Soft White Beans with Morteau Sausage and Cep Veloute

Poached and Roast Goosenagh Duck a 'l' Orange, Carrot and Ginger Puree and Glaze Chicory

Sage Gnocchi, Roast Butternut Squash and Toasted Pumpkin Seeds

Dessert

Caramelised Apple Tarte Tatin, Praline Ice Cream

White Chocolate Cheesecake With Raspberry Sorbet

Spiced Pineapple, Iced Coconut Parfait and Mango Sorbet

Après

Petit Fours
Freshly Filtered Coffee

£42.00 per person

Gold Package

This package includes the following;
Red Carpet and Union flag flying
Silver 14" Round Cake stand and Knife
4—course wedding Breakfast
Master of Ceremonies
Use of hotel and grounds for photography
White table linen and napkins
Dedicated Wedding Co-ordinator

Starters

Smoked Chicken Salad with Mango, Asparagus and Toasted Pine Kernels with a Pesto Dressing

Norwegian Prawns Bound in Marie Rose Sauce on Pickled Cucumber and Lemon Dressing

Grilled Somerset Goats Cheese Wrapped in Courgette on Rocket Salad with Red Pepper Coulis and 12 year old Balsamic

Cream of Asparagus Soup

Main Courses

Roast Sirloin of Beef with Thyme Mash Potato, Watercress Puree and Roast Shallot Jus

Roast Derbyshire Turkey with Bacon and Chipolata Roll, Walnut Stuffing and Turkey Gravy

Supreme of Cod with Herb Crust Finished with Chive Butter Sauce

Vegetable Wellington with Buttered New Potatoes and Spicy Tomato Sauce

All Served with Seasonal Vegetables

Dessert

Sticky Toffee Pudding, Pecan Ice Cream and Butterscotch Sauce

Classic Crème Brulee with Pistachio Biscuits and Confit Forest Berries

Chocolate Orange Pot with Polenta Cookies

A Selection of Cheeses with Celery, Homemade Chutney and Savoury Biscuits

Après

Petit Fours

Freshly Filtered Coffee

£34.00 per person

Silver Package

*This package includes the following:
Red Carpet and Union flag flying
Silver 14" Round Cake stand and Knife
3- course Wedding Breakfast
Master of Ceremonies
Use of hotel and grounds for photography
White table linen and napkins
Dedicated Wedding Co-ordinator*

Starter

*Chilled Selection of Melon, Exotic Fruits and Passion Fruit Sorbet
Freshly made Chicken Liver Parfait with Homemade Chutney and Toasted Brioche
Smoked Mackerel Escabeche with Cherry Tomato Salad and Lime Dressing
Leek and Potato Soup*

Main Course

*Pan Seared Chicken Breast with Baby Onion, Bacon and Button Mushroom Sauce
Grilled Supreme of Salmon steamed Spinach and Tarragon
Roast Ribeye of Derbyshire Beef with Yorkshire Pudding and Pan Juices
Open Tartlet of Mediterranean Vegetable with Onion Marmalade and Toasted Brie
All Served with Seasonal Vegetables*

Dessert

*Profiteroles Filled with Bailey Cream and Served with Rich Chocolate Sauce
Homemade Meringue filled with Chantilly Cream and Seasonal Fruits
Warm Sticky Lemon Sponge with Crème Anglaise Sauce*

Après

Freshly Filtered Coffee

£29.50 per person

Evening Buffet Options

Only available if wedding breakfast has been taken

Cold Buffet

Select seven items from the menu for £13.95 per person

*Tandoori Chicken Skewer
Lamb Kofta's
Prawn Toast
Prawn Skewer with Sweet Chilli Dip
Classic Italian Bruschetta
Meatball with Spicy Tomato Sauce
Onion Bhaji's
Teriaki Salmon with Wasabi
Mini Quiches
Thai Crab Cake
Tempora Vegetable with Hoi Sin Sauce*

Fork Buffet

Choose six in total two from each section for £12.95

Hot Dishes:

*Sanute of Beef Bourguignonne
Chicken Chasseur
Pork Sweet and Sour
Thai Prawn Curry
Ravioli of Spinach and Ricotta Cheese
Fruits of the Sea in a White Wine Sauce*

Side Dishes:

*Jacket Potatoes
Buttered New Potatoes
Pilau Rice
French Fries
Potato Wedges*

Salad:

*Seasonal Green Salad
Tomato and Onion Salad
Freshly Made Coleslaw
Waldorf Salad
Mediterranean Cous Cous Salad
Oriental Mandarin and Vegetable Salad*

Buffet Desserts

*Choose two desserts from the list below and these will be displayed on the evening buffet.
£4.90 per person*

Cold:

Meringues with Fresh Fruit and Whipped Cream

Tiramisu

Chocolate Profiteroles

Bakewell Tarts

Chocolate and Espresso Mouse

Meringues with Honeycomb Chantilly

Hot:

Bread and Butter Pudding served with Crème Anglaise

Sticky Toffee Pudding with Butterscotch Sauce

Bramley Apple and Calvados Crumble with Vanilla Ice Cream.

Warm Chocolate Brownie

A Mirror of Desserts

Min 50 Persons

*Lemon Cheesecake, Chocolate Truffle Cake, Strawberry Delice,
Fruit Meringue Nests, Chocolate and Mocha Éclairs*

All for £5.50pp

DRINKS

Drinks Package Silver

*Arrival Drinks;
Choose from a glass of House Red or White Wine
(Fruit Juice will also be available)*

*Wedding Breakfast;
A glass of House Red or White Wine
(This will be served with the 1st course unless otherwise requested)*

A glass of Sparkling Wine for the Toast

£12.95 per person

Drinks Package Gold

*Arrival Drinks:
Choose one from the following;
Bucks Fizz, Sparkling Wine, House Red or White Wine, Alcoholic Fruit Punch, Pimms No1,
Mulled Wine,
(Fruit juice will accompany any chosen)*

*Wedding Breakfast:
Two Glasses of recommended House Red or White Wine*

A Glass of Sparkling Wine for the Toast

£16.95 per person

Drinks Package Diamond

*Arrival Drinks:
Laurent Perrier Champagne*

*Wedding Breakfast:
House Red or White Wine served throughout the meal*

Laurent Perrier Champagne for the Toast


*Unlimited drinks for
£42.00 per person*

Wedding Breakfast Drinks

*Wedding Breakfast Coffee
Some recent weddings have requested a self service coffee station in the function suite following the wedding breakfast. This adds some informality and in particular when speeches have been held at the beginning.*

Evening Buffet Drinks

If you wish to offer a drink to your guests attending the Evening Buffet then this can be arranged to your instructions – on arrival, with the buffet or an open bar for a limited time or to a set amount – the Choice is Yours !



Canapés

On arrival at the hotel you may wish to offer your guests, in addition to a Welcome Drink of Your Choice, a selection of Canapés which can be served hot or cold at £7.95 per person.

(Please ask for more details)

Payment Plans

To secure the date you would like we ask for a deposit of £500.

One month prior to the Wedding Day we will require final payment of the pro forma invoice issued.

Any alteration to arrangements that incur charges after the final payment should be settled at the time they are made.

Any charges incurred on the day of your wedding should be settled the morning following the event unless other arrangements are confirmed in writing to the hotel.

USEFUL TIPS

Here are some tips that you may wish to consider in assisting you with the smooth running of
Your Special Day.

Photography

We recognise the importance of photography on **Your Special Day** and it is important to confirm in advance to the photographer any specific pictures (formal and informal) that you may require. This will help to avoid any unnecessary delays for your guests and will ensure the quality food and service that you anticipate.

Photographic Shots to think about – Preparations for the Ceremony at home – Family before departing for Ceremony – Arrival at Church/Ceremony venue – The Ceremony – Signing of the Register – Outside Church or venue as a couple and with family and friends – Arrival at hotel – Family & Friends photo shoot in the hotel garden or on the main staircase – Cutting the Ceremonial Cake – Speeches

The guideline that we suggest is to allow one hour for the Ceremony and then one and a half hours following departure from the church (if local) until being seated for the wedding breakfast. If you anticipate that you will require further time then please discuss this at the earliest opportunity.

The Receiving Line

This is to allow the hosts to greet their guests formally and individually. It is however entirely optional. If you choose to have a Receiving Line then we recommend this is brought together just prior to being seated for your meal. The normal order of those in the Receiving Line is :

Mother of Bride - Father of Bride - Mother of Groom - Father of Groom - The Bride - The Groom

We are always pleased to announce guest names if you wish us to do so.

Welcoming the Happy Couple

After all the guests have been introduced on the Receiving Line all will take their seats with the exception of the Happy Couple. The hotel management will then ask all guests to be upstanding to welcome the Bride and Groom and to remain so until after The Grace has been said. You will need to decide if you require The Grace and who is to say it.

The Top Table

Seating at the Top Table is entirely at your discretion but the formal manner in which Top Table guests are seated is as follows :

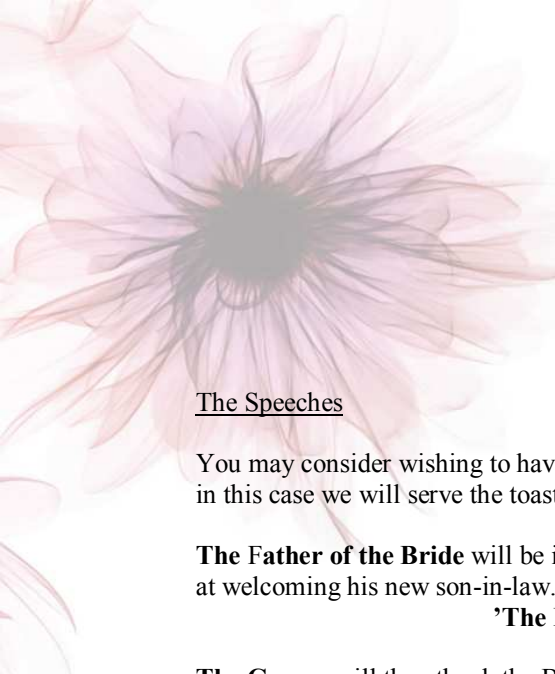
From left to right, facing your guests

Best Man – Mother of Groom – Father of Bride – The Bride – The Groom – Mother of Bride – Father of Groom – Chief Bridesmaid

The Cake Cutting

We will invite the Happy Couple to 'Cut their Wedding Cake' after the main course has been finished. This allows us time to portion and serve the cake with the coffee.

(A note of caution ! Please ensure that where cake tiers are supported by pillars that the icing is hard enough to do this or that a short piece of dowling is inserted to take the weight of the tier above).



The Speeches

You may consider wishing to have the speeches at the beginning of the Wedding Breakfast, in this case we will serve the toasting wine at the appropriate moment.

The Father of the Bride will be invited to talk briefly of his daughter and his pleasure at welcoming his new son-in-law. He will propose a toast to

'The Health and Happiness of the Bride and Groom'

The Groom will then thank the Bride's parents for the reception (and then his own parents if both have contributed). He thanks the parents of the Bride for their daughter and also the guests for attending and for their gifts. He finally thanks the Bridesmaids and proposes a Toast to

'The Bridesmaids'

This is also the point at which the Bride and Groom may wish to give gifts.

The Best Man will reply on behalf of the Bridesmaids. He will talk briefly of the Bride and Groom and may read a selection of cards and e-mails from those who have been unable to attend.

We hold many Wedding Breakfasts in our conservatory which is also the main hotel Restaurant. This generally opens at 7.00pm and we therefore ask that all wedding Speeches be concluded by 6.00pm. Guests will be invited to join the Bride and Groom in the Pendennis Suite.

Other Useful Tips

Please deliver your wedding cake to the hotel at least the day before the ceremony along with Place Cards (enveloped by table); seating plans, favors etc.

The conservatory can become very warm – chocolate favors or similar will melt if left on the table for any length of time. We are happy to keep these chilled for you until the appropriate time.

Please ensure that we know the name of the florist and/or balloonist for table decorations so that we may contact them on the day if we need to do so.

Please ask the chauffeur of the Bridal car and your guests to approach the hotel on arrival from the Manchester Road entrance. After dropping off guests at the front entrance they may be requested to park on The Park immediately below the hotel.

If you intend arriving by Horse and Carriage or extended limousine we must know well in advance as the hotel car park may need to be cordoned off to allow for turning.

We hope that you find these tips useful and we look forward to discussing your requirements.