



The BEST WESTERN Lee Wood Hotel

Conference and Meetings

As an organiser of conferences, meetings and training course's; you will be looking for the best possible standard for you and your colleagues.

Here at the BEST WESTERN Lee Wood Hotel, we feel that we have the product just right, with well-appointed conference rooms, individually furnished bedrooms and a stylish restaurant; in fact, everything you would expect from a hotel overflowing with character.

Pendennis 1

The oak panelled room is located on the ground floor and is ideally situated for conferences; It has full climate control and has natural lighting and also variable lighting to suit all occasions. Wireless internet is available in this room and a permanent projection screen is built in.

Capacities

Boardroom 40
Classroom 60
U Shape 38
Cabaret 60
Theatre 120

Pendennis 2

Adjoining to Pendennis 1 this room is perfect for smaller meetings. With large windows it boasts natural daylight and a refreshing space to work in.

Capacities

Boardroom 30
Classroom 28
U Shape 18
Cabaret 28
Theatre 40

Solomon Room

This beautifully decorated room can be used for small meetings. Situated on the ground floor it is ideally located for all the hotels services. The room has a large window which supplies plenty of natural daylight and just outside this room is the hotel lounge which can be used for breakouts if required.

Capacities

Boardroom 8 – 10

There is an additional meeting room on our lower ground floor, this can hold

up to 30 people and is ideal for more private meetings

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Packages and Pricing

8 Hour Day Delegate Rate - From £25.00 per person including VAT

The rate includes the following:

- All day room hire
- Equipment Hire (exc. LCD Projector)
- Tea & Coffee on Arrival with Pastries
- Mid Morning Tea & Coffee with Biscuits
- Working Lunch
- Afternoon Tea & Coffee with Biscuits
- Water and Cordial on table's
- Stationary
- Free Parking
- Free Internet

24 Hour Delegate Rate—From £119.00 per person including VAT

The overnight 24 hour rate covers everything in the Day Delegate rate above plus a three course dinner, accommodation and a full English breakfast. We have a total of 40 bedrooms and offer a variety of Twins, Doubles and Suites. Parking is onsite and is complimentary to all our residents.

Design your own day

Room Hire

Room Hire includes stationary, a flipchart, confectionary, cordial's & water.

Pendennis 1 From £150.00

Pendennis 2 From £100.00

Solomon From £45.00

Additional Items

Tea and Coffee with biscuits £2.00 per person per serving

Breakfast Bap's £3.50 per person

Fresh Pastries £1.50 per person (pre order only)

Fresh Orange Juice £1.00 per person

Mineral Water £2.00 per bottle

LCD Projector Hire £50.00 per day

Photocopying 10p per sheet

Additional Flipchart £5.00 per day